

**FRASER PUBLIC SCHOOLS
BOARD OF EDUCATION
Regular Meeting
Monday, December 11, 2023**

MINUTES

The Regular Meeting of the Fraser Board of Education of Monday, December 11, 2023 was held at Richards Middle School - Idea Lab, 33723 Klein, Fraser, MI 48026.

Board Members Present: Todd Koch, Vice President
 Robyn Norbeck, Treasurer
 Daniel Stawinski, Secretary
 Abigail Wasil, Trustee
 Kathleen Moco, Trustee
 Rebecca Jensen, Trustee

Board Member Absent: Scott Wallace, President

Also Present: Carrie Wozniak, Superintendent
 Kerry Terman, Assistant Superintendent for Human
 Resources & Title IX Director
 Kate Fitzpatrick, Director of Elementary Education
 Kyle Ray, Director of Secondary Education
 Andrea Agrusa, Business Manager
 Daniel Waters, Assistant Superintendent of Safety,
 Facilities and Transportation
 Jane Sturgell, Special Education Director
 Kristin Sommer, Director of Community Relations

Meeting called to order by Todd Koch, Vice President at 7:00 p.m.
Students from Eisenhower Elementary led the pledge of allegiance.

Presentations & Special Recognition:

Presentation by the Fraser High School Student Council Executive Board President, Kaleigh Nordstrom.

The E-Board presented about the boat regatta, where students made boats out of cardboard and raced them. Students brought in food for the FHS food pantry to gain entry to the event. They also talked about upcoming events, including the regional and state conferences for student council, which are in January and February 2024. The biggest events coming up are the Activities Auction in February and Charity Week the first week of March 1-8. They revealed the charity of the year will be Luciana's Legacy. They have met with the other clubs at FHS to get them involved as well as at the FHS staff meeting. Their goal is to raise \$10,000.

Eisenhower Elementary Presentation.

Mrs. Kelley, along with a group of students and two teachers presented on the Kindness Club at Eisenhower. The students have made cards for veterans at the VA hospital, and this month they are making kindness bookmarks for every student in the school. They work to promote kindness throughout the school among students, staff and families.

Amendment of Agenda: None.

Approval of Minutes:

Corrections:

Motion by Robyn Norbeck, supported by Kathleen Moco to approve the Minutes of the Regular Meeting of November 20, 2023.

Ayes: All

Nays: None

Motion Carried.

Operations & Maintenance Department Status Report:

Mr. Waters gave an update on the different repairs they have made throughout the district of parts on hot water tanks and conductors in the FHS gym. They are working on replacing broken faucets throughout the district. They just finished the renovation at the old book room at FHS for the career technical education program. They are working on some upgrades to the FHS auditorium. They have started installation of a fence on the west side of the Dooley Center parking lot. During winter break they will be refinishing the main gym and auxiliary gym floors at FHS. The first round of lockdown drills has been completed at every school with the new five button security system.

Correspondence: None.

Superintendent's Report:

District updates. Dr. Wozniak gave an update on the school climate survey. So far more than 500 parents have taken the survey. The student survey opened today and will be open throughout the week. Teachers will take the survey during professional development this Thursday and the rest of the staff will take it in January.

Citizen: Agenda Items: None.

Old Business:

New Business:

Human Resources Report.

New Hires:

Motion by Dan Stawinski, supported by Rebecca Jensen to approve the following new hires:

Christopher Besselman

Custodian / Salk, O&M, Administration Building

Effective: November 13, 2023

Kellee Linsley

Administrative Assistant / Fraser High School

Effective: November 15, 2023

Ayes: All

Nays: None

Motion Carried.

Resignation:

Motion by Abigail Wasil, supported by Robyn Norbeck to accept the resignation of the following and commend her for her service to the district.

Jill Henson
Social Worker / Edison Elementary
Effective: December 22, 2023
Since: June 18, 2003

Ayes: All Nays: None Motion Carried.

Second Year Probationary Teacher Contracts:

Motion by Abigail Wasil, supported by Kathleen Moco that Carrie Wozniak, Superintendent or designee, be authorized and directed to execute Second Year Probationary Contracts for:

Melissa Kiger
Kaitlyn Pipp
Joshua Pulver
Mediha Rovcanin

Ayes: All Nays: None Motion Carried.

Fifth Year Probationary Teacher Contracts:

Motion by Robyn Norbeck, supported by Kathleen Moco that Carrie Wozniak, Superintendent or designee, be authorized and directed to execute Fifth Year Probationary Contracts for:

Erica DeFrain
Windellen Stallman

Ayes: All Nays: None Motion Carried.

Approval to Award Bid.

Motion by Abigail Wasil, supported by Dan Stawinski to award Bid Pack #1 - Window Shades to The Sheer Shop in the amount of \$152,104.00 as recommended.

Ayes: All Nays: None Motion Carried.

Financial Report:

Motion by Robyn Norbeck, supported by Kathleen Moco to accept and file the Financial Report.

Ayes: All Nays: None Motion Carried.

Approval of Financial Transactions:

Bills:

Motion by Abigail Wasil, supported by Rebecca Jensen that the Treasurer of the Fraser Public Schools, County of Macomb, Michigan, is hereby authorized and directed to draw the following

sums of monies to be used for the following purposes:

General Fund	\$3,146,126.28
Food Service	250,919.01
Debt Retirement Funds	-
Capital Projects Fund	<u>821.59</u>
Total	\$3,397,866.88

Ayes: All

Nays: None

Motion Carried.

Committee Reports:

Citizen: Non-Agenda Items:

Molly Magnotte, Disney Parent – There is still an issue at Disney with support staff who are outside during recess that don't have key cards to get in back in the school or walkies to talk to staff inside. Also, she feels there is no transparency of what is happening during board meetings because minutes are not posted online for weeks until they are approved. She asked if meetings could be recorded. Finally, she does not feel that the schools or the vents were cleaned properly during the summer.

Miscellaneous Business:

Schedule of Activities.

Adjournment:

Motion by Abigail Wasil, supported by Dan Stawinski to adjourn at 7:56 p.m.

Ayes: All

Nays: None

Motion Carried.

These Minutes were approved by the Fraser Board of Education at their Regular Meeting of January 22, 2024 and are to be filed in the Permanent Minute Book.

Daniel Stawinski, Secretary